

INSTRUCTIONS TO GENERATE THE FILE IN PDF FORMAT

It is possible that the software you are using to create the project can directly save the file in PDF format.

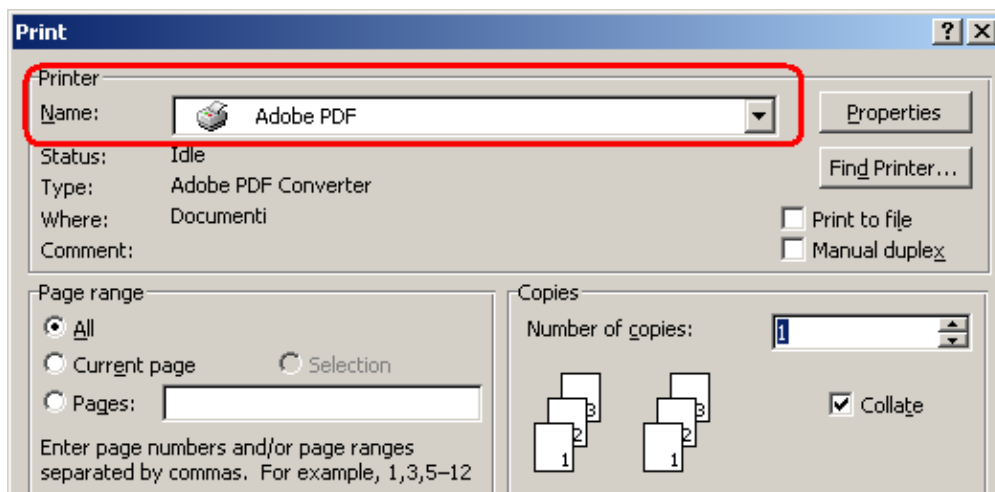
Otherwise, to convert the project file in PDF format, Adobe Acrobat Professional can be used (**you need a Windows based PC to install it**). Even the 30 days trial version for PC can be used (can be downloaded here [Adobe Acrobat Professional](#) – registration on the Adobe web site is required).

In both cases you have to respect the rules described below(only one PDF with 3 pages, security password only to prevent changes, empty Properties fields, A3 format, Horizontal layout, anonymous file name and contents)

Step 1

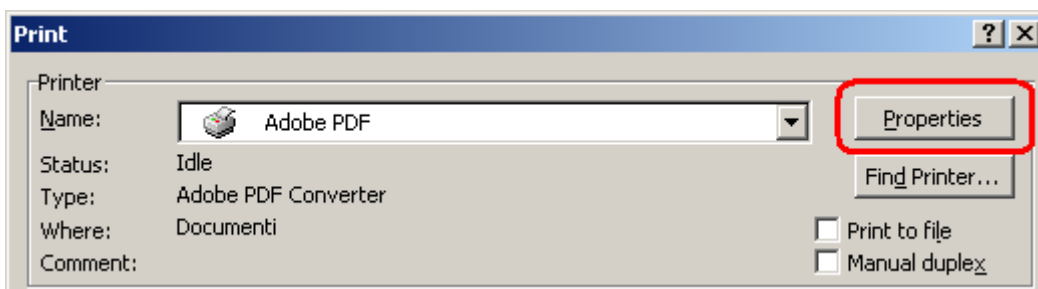
The project must be made up of one (1) PDF file containing 3 pages in A3 format; the pages have to conform to the instructions contained in [the Celebcities3 web site](#) and have to be absolutely anonymous, and avoid any identification text or symbol.

After installing on your computer Adobe Acrobat Professional, in the software tool you have used to create the project you have to select "Adobe PDF" as Printer Name:



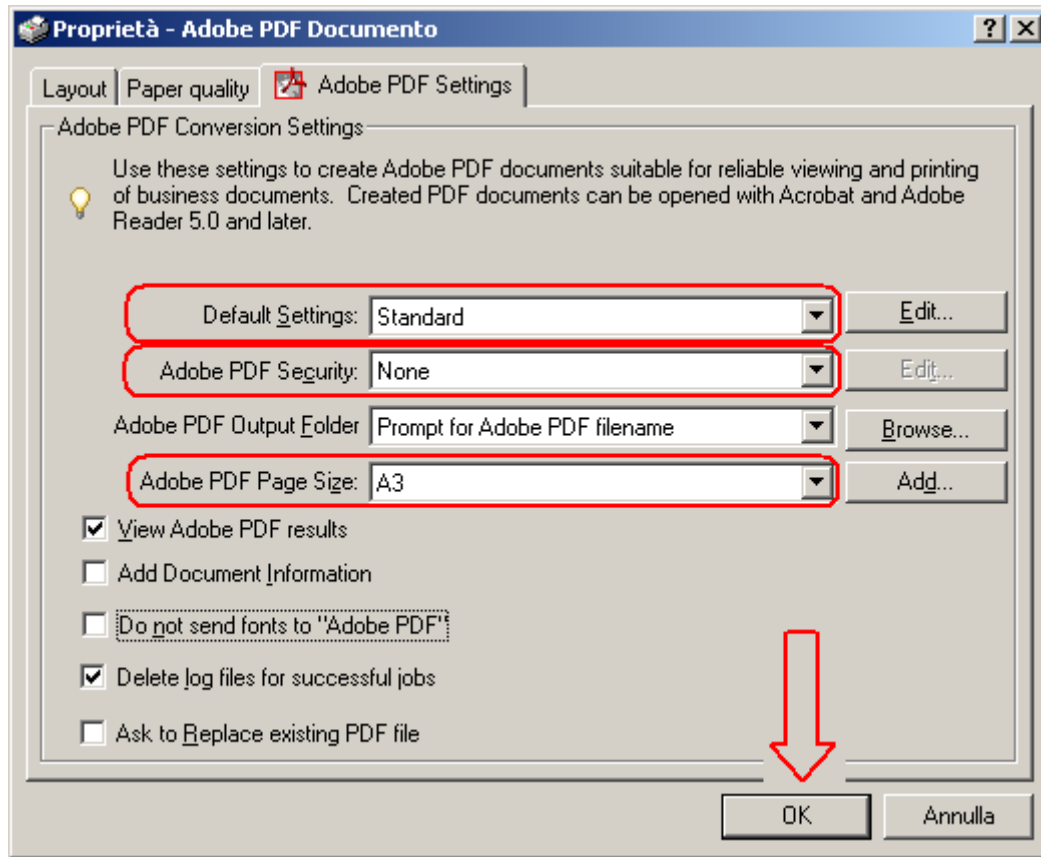
Step 2

Then you have to go to the Properties section for the "Adobe PDF" printer:



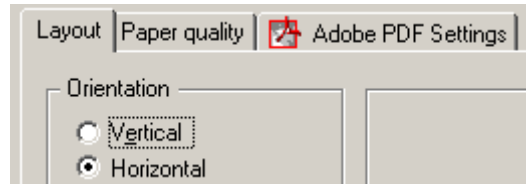
Step 3

In the Adobe PDF settings section, update properties of the "Adobe PDF" printer, choosing "**Standard**" for "Default settings", "**None**" for "Adobe PDF Security" and "**A3**" for "Page Size":

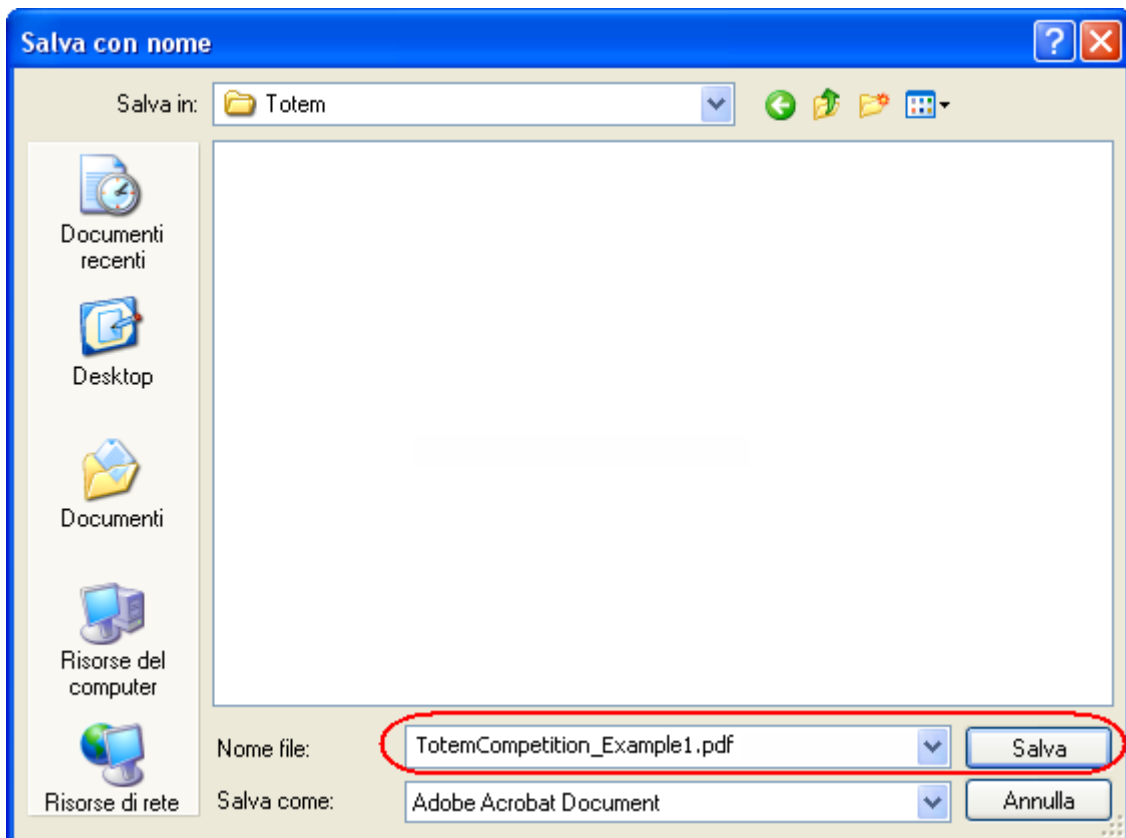


Step 4

In the **Layout** section, select the Horizontal option:

**Step 5**

Start the printing operation; in the following dialog box you have to choose the location (for instance a "MAXMIX" folder previously created), assign a name to the PDF file and save the document:

**Step 6**

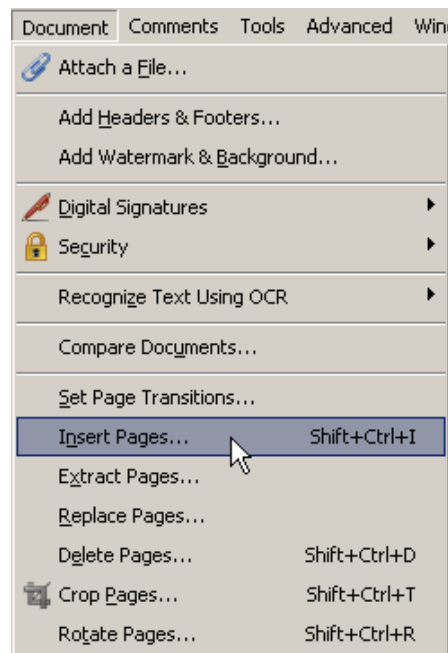
(to be applied only if the tool used to create the project doesn't allow to print the three pages in one step)

To create the PDF for the second and third page please repeat steps 1 to 5 (each PDF must be given a different name)

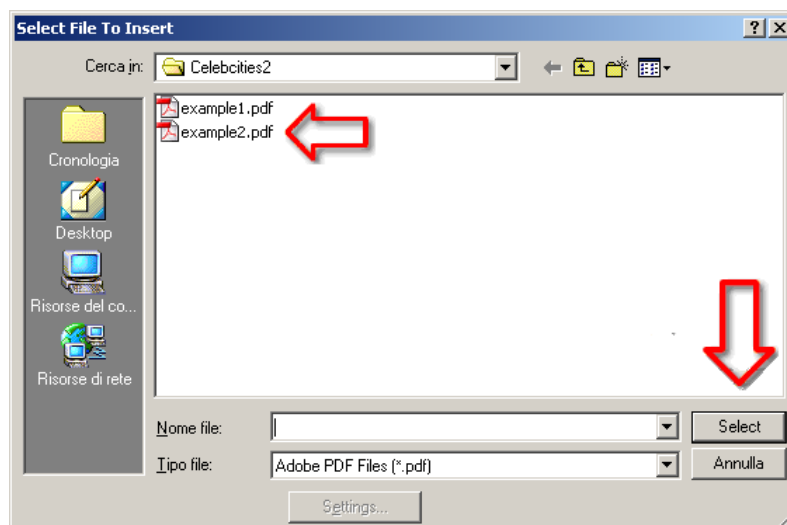
Step 6a

(to be applied only if the tool used to create the project doesn't allow to print the three pages in one step)

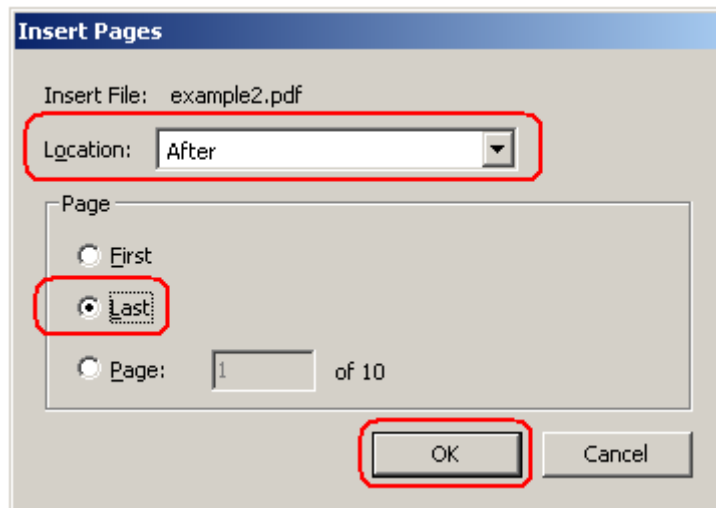
In Acrobat select the first PDF file and add the second one using the command **Document** > **Insert Pages**:



and select the second PDF file:

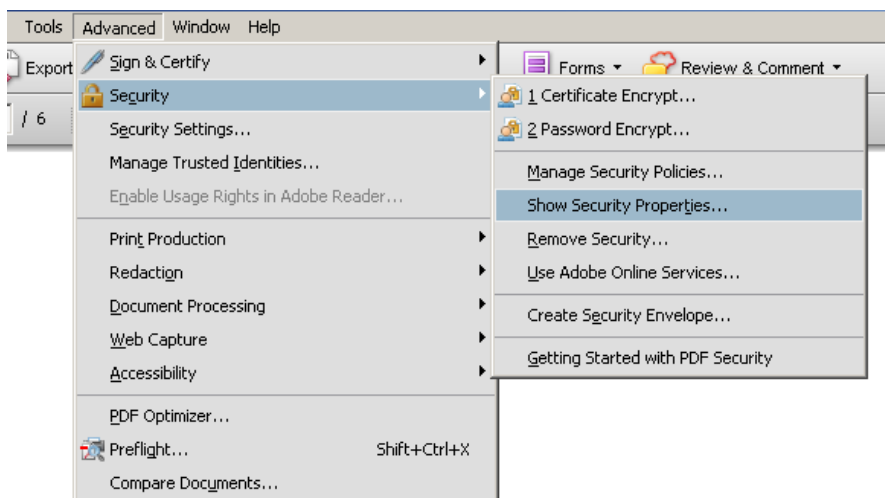


Then choose **"After"** for "Location" e **"Last"** for the "Page" option:

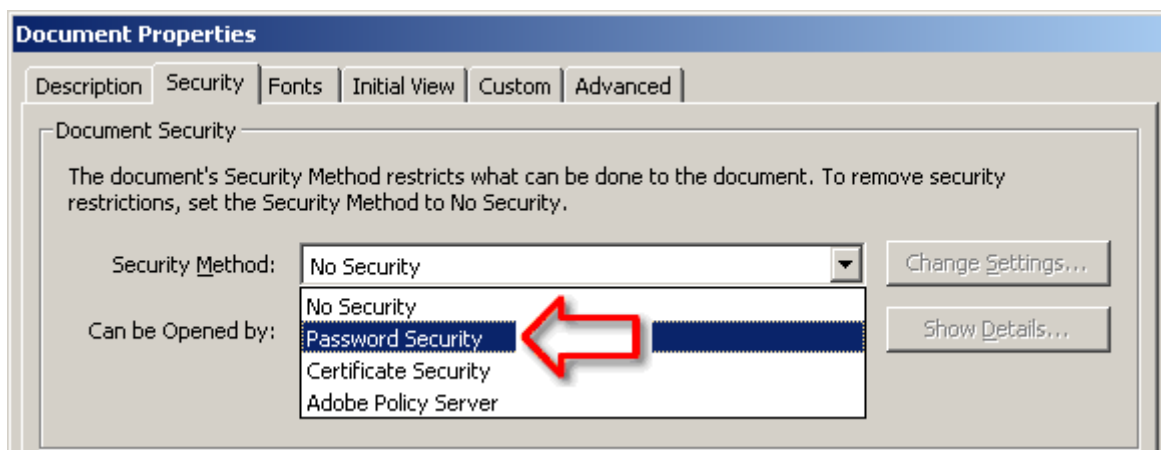


Step 7

In Acrobat select from the **Document** menu the command **Security > Show Security Properties ...**:

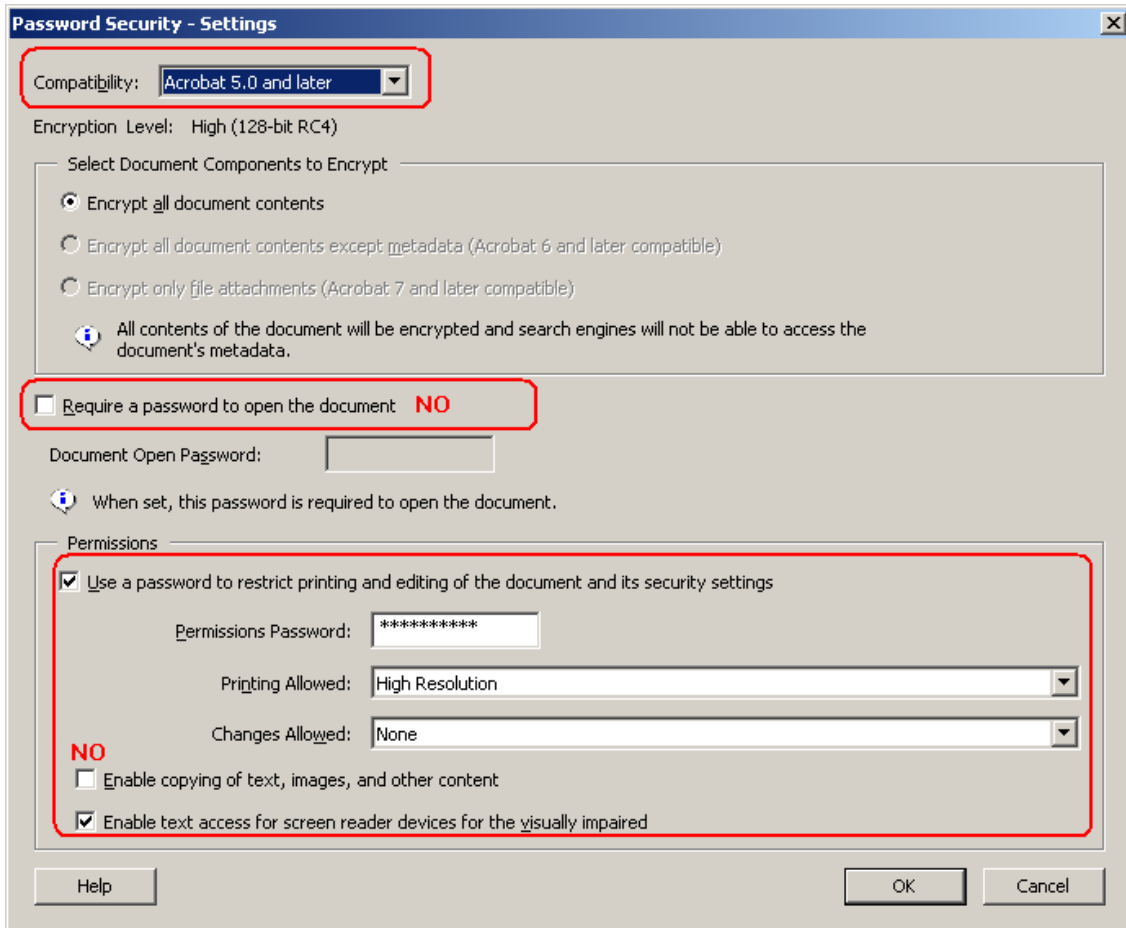


and choose the **Password security** option:

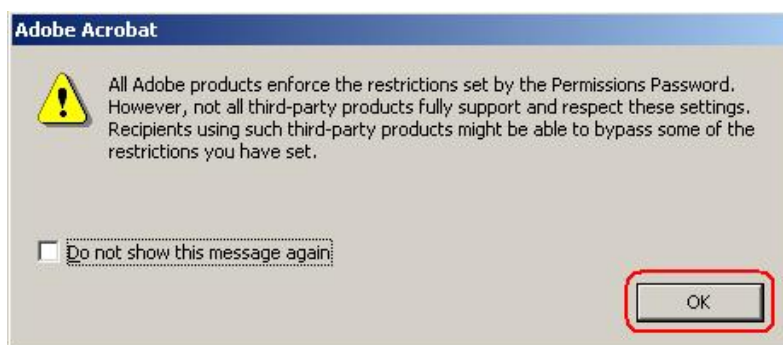


Step 8

On the following screen select **"Acrobat 5.0 and later"** as "Compatibility", select the **"Use a password to restrict ..."** option, insert a password (**please register it somewhere and don't lose it!**), select the **"High resolution"** option for "Printing Allowed" and the **"None"** option for "Changes Allowed"; please pay attention not to select the "Require a password to open the document" option and the "Enable copying of text, images, and other content" option.



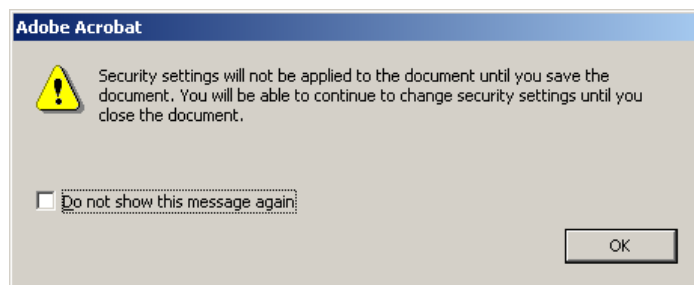
In the following dialog box click on **OK** :



In the following dialog box re-enter the password (please register it somewhere and don't lose it, it can be required in the following phases of the competition!), and click on **OK** :

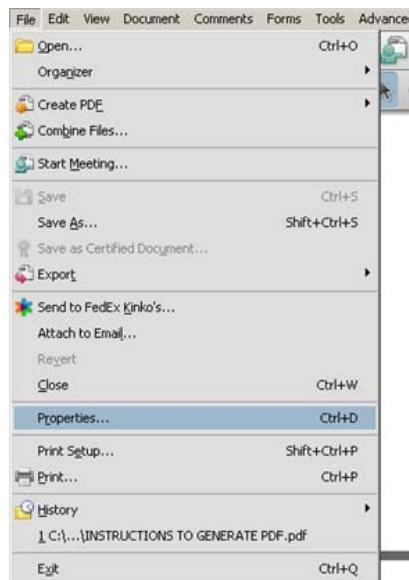


Click **OK** in the following dialog box:



Step 9

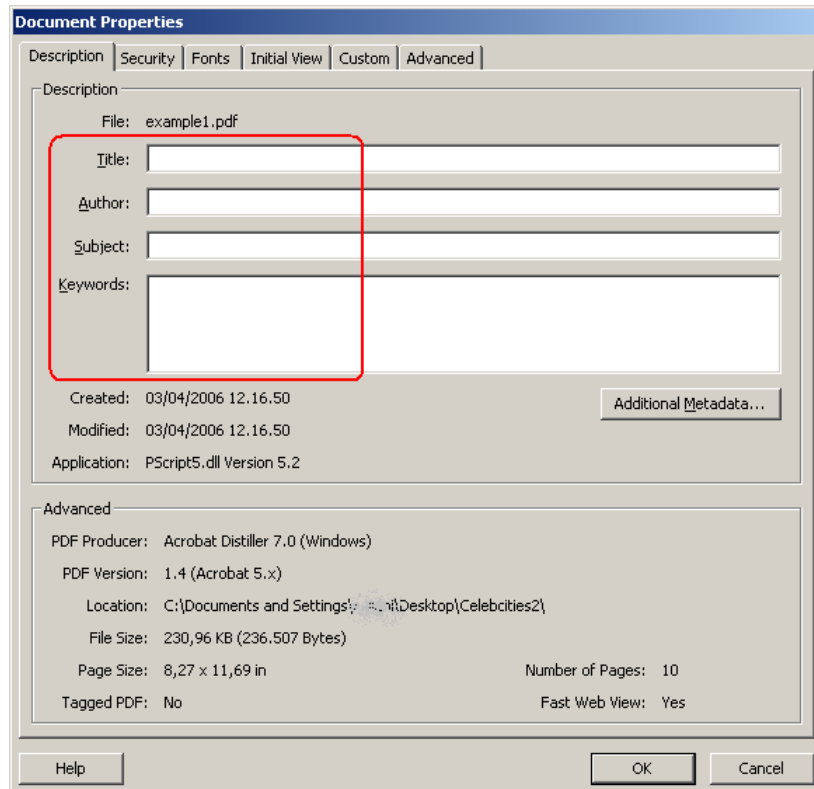
In the **File** menu select the command **Properties**:



Step 10

In the Description section delete all the contents of the fields "**Title**", "**Author**", "**Subject**" e "**Keywords**".

The document must not contain any reference (hidden or explicit) to the author of the project.



Step 11

In the **File** menu select the **Save As** command and assign a path and a name to the final document.

The document name must not contain any reference (hidden or explicit) to the author of the project.

Before going on with the transmission of the PDF file project, we recommend to verify, on a different computer if possible, that it can be correctly read with [Adobe Acrobat Reader](#).

For technical questions on the PDF file generation, you can send an e-mail to: info@celebcities3.org